



WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION
1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Jim Justice
Governor

Thomas J. Smith, P. E.
Cabinet Secretary

June 7, 2017

MEMORANDUM

TO: All C& H Level Staff
All Division Directors
All District Engineers/Managers
DOT Agencies

FROM: Thomas J. Smith, P. E.
Secretary of Transportation/
Commissioner of Highways

A handwritten signature in black ink, appearing to read "Thomas J. Smith", written over the printed name in the "FROM" field.

SUBJECT: Surplus Equipment Auction

This memorandum is to serve as a reminder that due to the enactment of West Virginia Code §6B-2-5, commonly referred to as the Ethics Law, and in order to protect the integrity of the many employees of the Department of Transportation Division of Highways (DOT), it has been deemed advisable to prohibit DOT employees and member of their immediate families from purchasing equipment at the Equipment Auction or Online Action.

This policy is intended to avert any possible or perceived conflicts of interest, as defined by referenced law, which could possibly reflect adversely upon the integrity of the employees of the DOT. This policy is to be communicated to all employees under your supervision.

Thank you for your cooperation and understanding in this matter.

TJS:Hd